

# DARENTH PARISH COUNCIL

Minutes of the Council Meeting  
held on Wednesday 16 October 2024  
Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth, Kent DA2 7LR

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**Councillor's Present:** I Armitt, K Holmes, S Holmes, T Prentice, D Risely, N Weavis (Chairman) and K Webb.

**In Attendance:** E Mote, Parish Clerk & Responsible Finance Officer

**Visitors:** Borough Councillor Denman and one member of the public

*The Chairman reminded the meeting of the protocol regarding the audio and visual recording of proceedings.*

**62/10/24: TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillor T Hicks.

**63/10/24: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

None received.

**64/10/24: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 18 SEPTEMBER 2024**

**RESOLVED:** To approve the Minutes of the Council Meeting held on Wednesday 18 September 2024.

**65/10/24: ITEMS FOR CONSIDERATION**

There were no urgent items for consideration.

**66/10/24: TO RECEIVE REPORTS FROM EXTERNAL AUTHORITIES**

**(a) Borough Councillor Report**

Councillor Denman informed the meeting of increased amounts of litter outside Greenlands Primary School. The litter does not appear to be from passing vehicles but primarily appears to be left by parents and students. It is considered that the current litterbin may not be fit for purpose in terms of size and Councillor Denman asked if the Parish Council might consider upgrading to a larger litterbin. It was not determined to replace with a larger model but the Clerk would contact the school to ask if caretaker/student litter picks could be arranged and a notice distributed to parents outlining the issue.

It was also requested that the Clerk contact Dignity Group Holdings Ltd to organise a meeting between their representatives and officers from Dartford Borough Council in respect of continuous boundary security breaches at the Mabledon Site.

The Chairman thanked Councillor Denman for his report.

**67/10/24: TO FORMALLY NOTE COUNCILLOR RESIGNATION**

Members were asked to formally note that Councillor Iris Gutteridge resigned from post as Member for Lane End Ward, effective from 30 September 2024.

Members requested their thanks be recorded for the fifty years' service to the Parish Council and Darent Community, including 18-years as Parish Chairman. Members wished former Councillor Gutteridge the very best for the future.

**RESOLVED:** To formally note the resignation of Iris Gutteridge from her role as Councillor for Lane End Ward, effective from 30 September 2024.

**68/10/24: TO OFFICIALLY NOTE CASUAL VACANCY FOR LANE END WARD**

Following the resignation of Councillor Iris Gutteridge, Members were asked to note the vacancy for Lane End Ward and confirm that the Clerk had contacted the Proper Officer at Dartford Borough Council and publicised the position accordingly.

**RESOLVED:** To officially note casual vacancy in the Ward of Lane End with statutory processes being completed by the Clerk.

**69/10/24: TO CONSIDER IMPLEMENTATION OF HUGOFOX .GOV.UK DOMAIN AND EMAIL SERVICE**

With the Parish Council's website provider, HugoFox now Nominet certified, they are able to provide .gov.uk domains and emails to Parish Councils. Members were asked to approve the creation of a .gov.uk domain and email, noting the cost of £9.99 per month. The domain and email upgrades would promote a professional, secure and well supported status for the Parish Council going forward.

**RESOLVED:** That Members approved subscription to .gov.uk Parish email services through HugoFox for a fee of £9.99 plus VAT per month for five email accounts.

**70/10/24: TO NOTE INSTALLATION OF PICNIC BENCH AND CHATTY SHELTER**

The Parish Council was contacted by the Co-op Local Marketing team who, in supporting the Dartford community, created a Make A Wish scheme for the Lane End Co-op Food Store. The aim of the project was for customers to participate by submitting a wish for their community. Multiple responses from the public resulted in requests to support picnic area facilities in various local parks, one being Waller Park.

The offer to supply, deliver and fit a picnic bench and children's chatty shelter was accepted by the Parish Council on the understanding that it would be responsible for future maintenance and repair.

**RESOLVED:** To note that following a donation from the Co-op Marketing Team, a picnic bench and children's chatty shelter had been installed in the grounds of Waller Park with the Parish Council maintaining the equipment once appointed.

**71/10/24: POLICY CONSIDERATION AND ADOPTION**

(a) **To consider adoption of Policy for Councillor Co-option**

(b) **To consider adoption of Policy for Use of Email for Parish Council Business**

**RESOLVED:** That Members adopt new Councillor Co-option and Use of Email for Parish Council Business Policies as presented.

**72/10/24: FINANCE**

(a) **To note AGAR3 conclusion**

Members were asked to note the AGAR3 conclusion, published under the Local Government Act 1972, and note that the return will be prepared on a Receipts and Payments basis in future. Members were also asked to note that the Notice of Conclusion was publicised on 26 September 2024.

**RESOLVED:** That Members note the AGAR3 conclusion as presented.

- (b) **To note receipt of 2<sup>nd</sup> half precept amount in the sum of £42,773.00 on 27 September 2024**

**RESOLVED:** That the renewal of the policy be noted.

- (c) **Parish Insurance**

To note the renewal of Parish insurance at a cost of £4,816.42.

**RESOLVED:** That the renewal of the policy be noted.

- (d) **To consider October 2024 Grant Applications**

No applications had been received.

- (e) **To agree Monthly Bank Analysis as for 30 September 2024**

- (f) **To note Monthly Budget Analysis for 30 September 2024**

**RESOLVED:** To agree and note financial records as presented.

### **73/10/24: TO CONSIDER HOSTING EVENTS WITHIN THE DARENTH COMMUNITY**

Members discussed and considered the introduction of community events, organised and funded by the Parish Council. It was confirmed that a specific amount for expenditure would need to be agreed and that the item be deferred until after the 2025-26 budget setting exercise had taken place.

**RESOLVED:** That the decision regarding community events be deferred until after the 2025-26 budget setting exercise had been concluded.

### **74/10/24: PLANNING**

- (a) **To consider new applications**

No new applications were received.

- (b) **To note recent decisions and appeals**

**DA/23/00184/ENF - Appeal References: APP/T2215/C/24/3351756 and APP/T2215/C/24/3351776 - Hawkspare Ltd Hawkins Yard Green St Green Rd Darenth**

Various breaches to Planning Control.

**Decision: APPEAL LODGED**

**DA/24/00821/CDNA - The Ship Green Street Green Road Darenth**

Submission of details relating to badger survey (condition 8) pursuant to planning permission DA/22/01144/FUL for partial redevelopment of site to include partial demolition of extensions, proposed single storey side extension, sub-division of first floor and rooms in the roof to form 2 No. 1-bed dwellings and erection of 2 No. 5-bed detached dwellings with basements (Use Class C3a), enlarged residential curtilage to rear of No.1 Ship Cottages, plus associated access, parking, amenity space, landscaping and provision of a meadow.

**Decision: DETAILS APPROVED**

**DA/24/00820/CDNA - The Ship Green Street Green Road Darenth**

Submission of details relating to archaeology (condition 6) pursuant to planning permission DA/22/01144/FUL for partial redevelopment of site to include partial demolition of extensions, proposed single storey side extension, sub-division of first floor and rooms in the roof to form 2 No. 1-bed dwellings and erection of 2 No. 5-bed detached dwellings with basements (Use Class C3a), enlarged residential curtilage to rear of No.1 Ship Cottages, plus associated access, parking, amenity space, landscaping and provision of a meadow.

***Decision: DETAILS APPROVED***

**DA/24/00815/CDNA - The Ship Green Street Green Road Darenth**

Submission of details relating to construction management plan pursuant to condition 3 of planning permission DA/22/01144/FUL for partial redevelopment of site to include partial demolition of extensions, proposed single storey side extension, sub-division of first floor and rooms in the roof to form 2 No. 1-bed dwellings and erection of 2 No. 5-bed detached dwellings with basements (Use Class C3a), enlarged residential curtilage to rear of No.1 Ship Cottages, plus associated access, parking, amenity space, landscaping and provision of a meadow.

***Decision: DETAILS APPROVED***

**DA/24/00822/CDNA - The Ship Green Street Green Road Darenth**

Submission of details relating to existing and proposed levels of land (condition 10) pursuant to planning permission DA/22/01144/FUL for partial redevelopment of site to include partial demolition of extensions, proposed single storey side extension, sub-division of first floor and rooms in the roof to form 2 No. 1-bed dwellings and erection of 2 No. 5-bed detached dwellings with basements (Use Class C3a), enlarged residential curtilage to rear of No.1 Ship Cottages, plus associated access, parking, amenity space, landscaping and provision of a meadow.

***Decision: DETAILS APPROVED***

**DA/24/00897/FUL - 2 Lincoln Terrace Green St Green Rd Darenth Kent**

Erection of a single storey side extension.

***Decision: PERMISSION GRANTED***

**(c) To consider new applications/recent decisions received after agenda publication**

The following new applications were received after publication of the agenda:

**DA/24/01192/FUL - 2 Court Road Darenth DA2 7JJ**

Erection of a two-storey side and rear extension.

***Observations: Members had no material objections to the application.***

**DA/24/01136/FUL – Land Rear of Hawks Crane Hire Green St Green Road DA2 8DP**

Part-retrospective application for the erection of a light industrial building for 3D printing (E Class), use of an existing B2 workshop as a workshop for Printing Portal and demolition of an adjacent existing building, as well as associated parking, infrastructure and landscaping.

***Observations: The item was referred to the Lead Member for Planning for further consideration, response and submission to the Local Planning Authority.***

**75/10/24: DATE OF NEXT MEETING**

The date for the next Meeting of the Council was confirmed as Wednesday 20 November 2024.

There being no further business, the Chairman closed the meeting.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Chairman)