

# DARENTH PARISH COUNCIL

## *SUMMONS & AGENDA*

To All Members of The Council:

Councillor I Armitt  
Councillor K Holmes  
Councillor S Holmes (Vice Chairman)  
Councillor T Hicks  
Councillor G Manuel  
Councillor T Prentice  
Councillor D Risely  
Councillor N Weavis (Chairman)  
Councillor K Webb

You are summoned to attend the

**Meeting of the Parish Council** to be held on:

Wednesday 11 December 2024, 7:30pm

Jubilee Hall, Waller Park Pavilion,  
Wood Lane, Darenth DA2 7LR

*Ellen Mote*

Ellen Mote  
Parish Clerk & Responsible Finance Officer

Dated: 5 December 2024



***Should Members have any questions regarding the content of the agenda or draft minutes please contact the Clerk 24 hours in advance of the meeting***

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# AGENDA

## MEETING OF DARENTH PARISH COUNCIL Wednesday 11 December 2024, 7:30pm

Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth DA2 7LR

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*The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events are asked to declare an intention prior to commencement of the meeting.*

**87/12/24: TO RECEIVE APOLOGIES FOR ABSENCE**

**88/12/24: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

**89/12/24: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 20 NOVEMBER 2024**

**RECOMMENDATION:** That the minutes be approved as a true record.

**90/12/24: ITEMS FOR CONSIDERATION**

The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda.

**91/12/24: TO RECEIVE EXTERNAL REPORTS**

- (a) **Borough Councillor Report**
- (b) **Update from Darenth Woods Working Group**
- (c) **Darent River Preservation Society Update**

**92/12/24: TO FORMALLY RATIFY THE CO-OPTION OF COUNCILLOR G MANUEL**

Following the Councillor vacancy in Lane End Ward, Members were requested to fill the position as requirements to hold a by-election had not been met. Councillor G Manuel was selected for co-option by majority decision at the Parish Council meeting held on 20 November 2024.

**RECOMMENDATION:** To formally note the co-option of Councillor G Manuel on 20 November 2024.

**93/12/24: TO CONSIDER INSTALLATION OF AN ADDITIONAL WASTE BIN AT GREENLANDS SCHOOL**

Following reports from Borough Councillor Denman of considerable amounts of waste being left on Parish land outside Greenlands Primary School, Members are asked to consider options to rectify this ongoing issue. Greenlands Primary School were previously contacted with a view to initiating a collaborative approach to the problem. The Parish Council asked if litter-picking by staff and/or pupils was an option, or if the School could write to parents asking for their co-operation in the matter. The Parish Council has not yet had a response regarding this.

Dartford Borough Council has confirmed that waste is collected three times per week and there is no scope to increase frequency. Members are asked to note that the addition of a second waste bin, or larger receptacle would not impact on regular collections, nor incur additional costs to the Parish Council. Consideration should be given to installation costs once any litter bin option is determined. Members have previously been provided with details of features; specifications and images of proposed litter bins.

Cost options are:

Additional **TOPSY 65L capacity** – From £98.75

Larger **INVICTA 110L capacity** – From £435.00

**RECOMMENDATION:** To consider and agree potential purchase and installation of additional or larger capacity waste bin outside Greenlands Primary School to resolve overflowing waste issues.

#### **94/12/24: TO NOTE PORTABLE APPLIANCE TESTING TO COUNCIL FACILITIES**

Electrical Portable Appliance Testing (PAT) was carried out to all relevant equipment at Waller Park and Darenth Hall facilities on 15 November 2024 by A Osborne Electrical Ltd. Members are asked to note the report for compliancy purposes.

**RECOMMENDATION:** To note the Electrical Portable Appliance Testing Report carried out by A Osborne Electrical Ltd on 15 November 2024.

#### **95/12/24: FINANCE**

##### **(a) To set a Precept of £88,641.00 for the financial year 2025-26**

To set a Precept of £88,641 for the financial year 2025-26. This amount represents an increase of 6% and equates to £68.45 for properties within Council Tax Band D. To note confirmation of the Precept Base of £1,295 and Government of Support Grant of £1,923.

**RECOMMENDATION:** That a Precept of £88,641.00 be set for the financial year 2025-26.

##### **(b) To consider and resolve removal and replacement Bank Signatories**

Changes to the Local Government Act 1972 under The Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014, resulted in this Order removing the requirement for every cheque or other order for the payment of money by a parish or community council to be signed by two members of the council. The Order is made under the provisions of the Legislative and Regulatory Reform Act 2006 (c.51) and removes a burden on parish and community councils and facilitates the use of electronic means of payment.

However, under s8.1 of the Council's Financial Regulations, it is stated that cheques or orders for payment in accordance with a resolution or delegated decision shall be signed by a signatory. It is therefore recommended that former Councillor Gutteridge be removed from the list and a replacement signatory for the Parish Council be appointed.

**RECOMMENDATION:** That former Councillor Gutteridge be removed from the list of and a replacement signatory for the Parish Council be agreed and appointed with the Clerk acting upon any resolution made.

##### **(c) To note Cambridge and Counties interest rate reduction**

##### **(d) To agree Monthly Bank Analysis as for 30 November 2024**

##### **(e) To note Monthly Budget Analysis for 30 November 2024**

**RECOMMENDATION:** To agree and note financial items as presented.

#### **96/12/24: PLANNING**

##### **(a) To consider new applications**

<b>Planning Reference</b>	<b>Location</b>	<b>Proposals</b>
DA/24/01257/FUL	59 Watchgate Darenth Kent DA2 7JY	Alteration of front garden to level to create driveway and vehicle crossing onto Watchgate

(b) **To note recent decisions and appeal notices made by the Planning Authority**

<b>Planning Reference</b>	<b>Location</b>	<b>Decision</b>
DA/24/01192/FUL	2 Court Road Darenth Kent DA2 7JJ	<b>PERMISSION GRANTED</b>

(c) **To consider new applications/recent decisions received after agenda publication**

**97/12/14: EXCLUSION OF PRESS & PUBLIC**

To consider the **exclusion** of the **press and public** for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings) Act 1960, Section 1(2).

**98/12/24: TO CONSIDER RENEWAL OF GREENS MAINTENANCE CONTRACT FOR GREEN STREET GREEN ROAD FROM 1 APRIL 2025**

**99/12/24: DATE OF NEXT MEETING**

The proposed date for the next Meeting of the Council is Wednesday 15 January 2025.